



KEY DOCUMENTS YOU SHOULD ALWAYS HAVE READY

Keep copies of these papers close at hand in case disaster strikes

- Homeowners, auto, flood and earthquake insurance policies
- Inventory of your major possessions
- Life, health, disability, and long-term care insurance policies
- Federal and state tax returns
- List of stocks/bonds, brokerage and retirement account information
- Credit card, checking and savings account numbers, and the phone numbers for emergency customer services
- Real estate deeds of trust; settlement document from any mortgages
- Medical powers of attorney, health proxies, medical directives, living wills
- Wills, trusts documents, powers of attorney
- Attorney names/phone numbers
- Drivers licenses, military IDs, passports, birth certificates, Social Security cards
- Citizenship papers, child custody papers and adoption papers
- Pet records, photos, and chip numbers (if applicable)
- Health insurance ID cards and other employee benefit information
- Physician names and phone numbers
- Medical and immunization records; prescription information

For a more complete listing, read the “Be Smart. Protect Your Critical Documents And Valuables” tip sheet on the Federal Emergency Management Agency (FEMA) website.

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